

VILLA BALBOA



220 AND 240 NICE BUILDINGS REFURBISHMENT PROJECT **UNIT DOOR HARDWARE**

The Villa Balboa Community Association will be replacing all of the unit door hardware in the 220 and 240 Nice buildings as part of the interior refurbishment project. This hardware is the original hardware installed by the developer.

Some homeowners have replaced their unit door hardware over the years, and these homeowners will have the option to “opt out” of having this new hardware installed if they wish.



The Association has selected the Schlage unit door hardware in the “Neptune” lever style in the “satin chrome” color pictured below. If you would like to see the picture in color, you can visit the website at www.villabalboa.com and go to Documents, General Documents, and then select the image file under the 220 and 240 Nice Refurbishment category.

If you are a homeowner and DO NOT want to have your unit door replaced with the new hardware that has been selected, please complete the information below and return it to Community Manager, Rhonda Hart, of Action Property Management, by Thursday, June 4, 2015 at 5:00 P.M. The forms may be slipped under the Manager’s Office Door in the Clubhouse (across from the gym), faxed to (949) 450-4324, emailed to rhart@actionlife.com, or mailed to Villa Balboa, c/o Action Property Management, 2603 Main St., Suite 500, Irvine, CA 92614.

I WISH TO OPT OUT OF HAVING MY UNIT DOOR HARDWARE REPLACED.

Homeowner Name(s): _____

Address: _____ **Nice Lane #** _____, **Newport Beach, CA 92663**

If you have modified your unit door hardware such that there is a separate deadbolt above the existing lock, it will be your responsibility to replace the additional deadbolt with a color that matches the new unit door hardware.

Should you have any questions, please contact Community Manager, Rhonda Hart, at (949) 450-0202, or via email to rhart@actionlife.com.

Villa Balboa Community Association
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